

FACILITIES FOR VIP'S AT SEYCHELLES INTERNATIONAL AIRPORT

1. *The use of VIP facilities at the International Airport is restricted to government officials, foreign dignitaries, other high dignitaries and to a category of persons - see Appendix 'A'*
2. *The list of Seychellois high ranking officials entitled to VIP facilities may be changed from time to time.*
3. *Other applications may be considered on a case-by-case basis with the Director of Protocol, in consultation with the Principal Secretary.*
4. *Notwithstanding exceptional circumstances, all applications for the use of the airport VIP Lounge will be submitted on the appropriate application form at least **seventy-two (72)** hours before the date required -*
5. *Only those persons whose names appear on the application form, (normally two per arriving or departing VIP) will be permitted to have access to the VIP Lounge.*
6. *Officials of the written press or Television must obtain clearance from the Airport Security Police to have access to the aircraft and the VIP Lounge.*
7. *The VIP list is circulated to the following for information and/or necessary action:-*
 - *Chief Executive Office, SCAA*
 - *Airport Guard Room*
 - *Customs - Airport*
 - *Transec – Airport*
 - *Immigration department*

6. *In the Ministry, the list is forwarded to the Minister, the Principal Secretary, DG Protocol, Treaties and Consular Affairs.*

7. *Sometimes, due to late notification, name(s) of some VIP's may not appear on the list. The Police at the entrance of the VIP Lounge are informed by the Protocol Officer on duty who later confirms it in writing all stakeholders concerned.*