

END OF MISSION OF HEADS OF DIPLOMATIC MISSIONS

1. *The Mission shall inform the Ministry of Foreign Affairs of the date of departure of the Head of Mission.*

2. *In consultation with the Mission, Protocol Office will fix appointments for farewell calls on:-*
 - *The President of the Republic.*
 - *Government Ministers.*
 - *Other Senior Government Officials, as appropriate.*
 - *The Dean of the Diplomatic Corps and the Heads of Resident Diplomatic Missions.*
 - *Other appointments requested for.*

1. *Protocol Section shall also organize a Press Conference (optional) for outgoing Heads of Resident Missions.*

2. *A farewell luncheon shall be hosted, if possible, by the Minister of Foreign Affairs or, in his/her absence, another Minister replacing him/her. Protocol Office shall prepare appropriate gift(s) for presentation at the end of the luncheon.*